

**MINUTES**  
**FRITCH CITY COUNCIL PUBLIC HEARINGS AND REGULAR SESSION**  
**OCTOBER 27, 2020**  
**LIVE-STREAMED VIA CITY OF FRITCH – OFFICIAL FACEBOOK PAGE**  
**6:30PM**

All agenda items are subject to action. The City Council reserves the right to adjourn into Executive Session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**1. Call to order Public Hearings. Welcome Citizens and Visitors.**

- Mayor Dwight Kirksey called the meeting to order at 6:31pm. Members present: Mayor Dwight Kirksey, Mayor Pro Tem Billy Robbins, Alderman Jonas Welch, Alderman Chris Pierce and Alderman Jim Story. Employees present: City Manager Drew Brassfield, City Secretary Christina Athey, Public Works Director Roger Pense, Police Chief Bobby Chapmon, Fire Chief Zeb Smith, Animal Control/Code Enforcement Dylan Pense and Municipal Judge Shelby Deatherage. Also Present: EDC President Kim Lindley. Absent: Alderman Tom Ray.

**2. Pledge of Allegiance & Invocation**

- Pledge of Allegiance was not administered due to no flag present. Moment of silence led by Mayor Dwight Kirksey.

**3. Open forum – Comments/Concerns from Citizens.**

*Individual citizen comments are normally limited to five (5) minutes (time limits can be adjusted by the Mayor). The purpose of this item is to allow citizens an opportunity to address the City Council regarding any topic not on the agenda. By State law, the City Council is not allowed to respond to comments and questions asked of them by an open forum speaker. Any response by a member of the City Council must be limited to referring the matter to staff, a statement of specific factual information/recitation of existing policy, or a proposal to place the subject on a future agenda for a future City Council meeting.*

- No comments or discussion from citizens.

**4. Consent Items:**

*This section shall provide for items that require action by the council, but where little or no discussion is anticipated. By a single motion, second and affirmative majority vote, items under this section are approved without further discussion or action. Any council member desiring more discussion on an item may request an item be withdrawn for separate discussion and action.*

- Approve minutes of the following meetings: 09/15/2020 Regular Session
  - a. Mayor Pro Tem Billy Robbins made a motion to accept the consent items as presented. Alderman Jim Story seconded. Vote: 4/0. Motion Passed.

**5. City Staff & Affiliated Entities Reports**

**A. Police Department Report –Chief Bobby Chapmon**

- General September Report (Call Logs/Traffic Stops)
- School Zone/Eagle Blvd.
- Personnel – Officer Commendation, Recruitment

**B. Public Works Report – Director Roger Pense**

- General September Report (Work Orders/ Leak Report)
- Park Improvements/update
- Street repairs/Improvements
- Water Tower project and Water Improvements

- C. **Volunteer Fire Dept Report** – Chief Zeb Smith
  - General September Report (Call logs)
  - Hydrants Audit
  - Staffing/Training
  
- D. **Animal Control/Code** – Dylan Pense
  - September Report (Animal Control and Code Activities)
  - Tall grass/Trash/Other Code Compliance Efforts
  - Shelter Improvements
  
- E. **Court Report** – Judge Shelby Deatherage
  - September Report (Standard Court report)
  - Construction on the Court Security Update
  - Future Dockets
  
- F. **E.D.C. Report** – President Kim Lindley and/or Director Suzanne Bellsnyder
  - October Meeting report
  - Business Activity Updates
  - Building Status Update
  
- G. **City Secretary Report** – Christina Athey
  - Financial Updates (Budget reports, Bank, Fund Balance, Debt Service, etc.)
  - Trainings, certificates, and financial development
  
- H. **City Manager Report** – Drew Brassfield
  - Update on On-going Projects
  - Future projects and concerns

**6. New business:**

- **Discussion and possible action regarding Interlocal Agreement with Panhandle Regional Planning Commission for Application Assistance for 2021/2022 TXCDBG Program & Associated Administration Consideration, if funded.**
  - a. **Interlocal Resolution**
  - b. **Interlocal Agreement for Application Development**
    - Mayor Pro Tem Billy Robbins made a motion to pass interlocal resolution authorizing the Mayor to go into contract with PRPC for an interlocal agreement for the Development Block Grant. Alderman Jonas Welch seconded. Vote: 4/0. Motion passed.
  
- **Discussion and possible action regarding proposals received for Engineering Services for Application to the 2021/2022 Texas Community Development Program & Associated Engineering, if funded.**
  - a. **Engineering Resolution**
    - Mayor Pro Tem Billy Robbins made a motion to pass Resolution 2020-7 appointing Brandt Engineering as the engineering firm for the application process of the block grant. Alderman Jim Story seconded. Vote: 4/0. Motion passed.
  
- **Discussion and possible action regarding budget amendment to close out FY 2019-2020.**
  - Mayor Pro Tem Billy Robbins made a motion to amend the budget in the amount of \$7,597.46 for contractual services in the Recycle Dept. Alderman Chris Pierce seconded. Vote: 4/0. Motion passed.

- **Discussion and possible action regarding purchase of Vogelsang Grinder for N. Cornell Lift Station.**
  - Mayor Pro Tem Billy Robbins made a motion to approve the purchase of the Vogelsang Grinder in the amount of \$38,705.00 from Odessa Pumps. Alderman Chris Pierce seconded. Vote: 4/0. Motion passed.

**7. Mayoral/council member announcements.**

- No announcements.

**8. Future agenda items.**

- Overages from the last few years on trash invoices from Republic Services.

**9. Adjournment.**

- Mayor Dwight Kirksey adjourned the meeting at 7:37 pm.

READ, PASSED AND APPROVED on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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**Mayor Dwight Kirksey**

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**Christina Athey, City Secretary**